



Behavioral Health Advisory Board Executive Committee Meeting Minutes

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Date: May 7, 2015
Time: 2:30 pm – 3:15 pm
Place: 1600 Pacific Highway – Room 358
San Diego, CA 92101

AGENDA ITEMS

I. Call to Order

Meeting called to order by Tom Behr at 2:30p. Those present were Executive Committee members, Tom Behr, Chair, Jenifer Mendel, 2nd Vice Chair, John Sturm, Member-at-Large, and Rebecca Hernandez, Member-at-Large. Philip Deming, 1st Vice Chair was not present. Behavioral Health Services staff, Alfredo Aguirre, BHS Director, Liberty Donnelly, Principal Administrative Analyst and Traci Finch, Administrative Analyst III were also present.

II. Hearing from the Public (limited to 2 minutes per speaker)
None

III. Approval of the Agenda
M/S approval of minutes Hernandez/Behr. All ayes

IV. Approval of the Minutes from April 2, 2015
M/S approval of minutes Sturm/Mendel. All ayes

V. Advocate Selection Discussion

Discussion was held to revisit advocate appointments for the following groups. The Executive Committee noted the following volunteers and confirmed as an Action Item at the regular meeting:

Groups required per bylaws:

- Person in Recovery – still open, Tom Behr made a note to solicit volunteers at the regular meeting. Jenifer Mendel offered to serve in this advocate role provided the meeting times fit within her schedule. Staff will follow up in providing recommended meeting times. It was noted that the bylaws do not require attendance at specific meetings; advocate may attend any meeting of their choosing provided it falls within the area of interest.
- Child Advocate – Tom Behr recalled Julie Martin as a possible volunteer for this meeting. Rebecca Hernandez also volunteered to serve in this role as lead advocate or alternate.
- Older Adult Advocate – Mike Matthews
- Advocate for Multi-Ethnic Concerns – open, Tom Behr recalls possible interest from Vanessa Mapula and will confirm at the regular meeting.
- CALMHB/C Advocate – Tom Behr to serve with John Sturm as alternate.

Additional groups by request

- Women's Advocate – Tom Behr will explore who suggested adding this group and will solicit volunteers at the regular meeting. John Sturm made a suggestion to add a Men's Advocate group.
- Open Data Advocate – Jerry Hall

A discussion was held about the role of an advocate. In general, the advocate will attend meetings related to the corresponding area of interest, make recommendations on behavioral health matters and provide a report at the BHAB general meetings. A complete description of each advocate role was provided along with a short list of recommended meetings the advocate could attend. The Executive Committee requested a specific list of dates and times of the recommended meetings.

The Executive Members discussed methods of advocate reporting. Suggestions included:

- Attaching minutes from the respective meetings; and,
- A short paragraph written by the advocate to be included in the packet and discussed at the end of the BHAB regular meeting.

VI. Establishing a Suicide Prevention Workgroup Discussion

The Executive Committee members reviewed the Establishment of a Suicide Prevention Workgroup one-page summary document. Discussion included confirmation of Supervisor Dave Roberts to Chair the workgroup with the suggestion of naming a co-chair who can serve as an alternate in the event that the Supervisor cannot attend some meetings. Tom Behr indicated this will be reviewed and finalized during the regular meeting.

VII. Establishing Subcommittees

Tom Behr requested this topic move to the June Executive Committee meeting. He noted the importance of establishing a report-back/oversight process to ensure BHAB is staying informed on committee progress.

VIII. BHS Dashboards

Alfredo Aguirre reminded the Executive Committee of the request for Dashboard training and asked if BHS staff should move forward in planning. The Executive Committee agreed this would be valuable and approved training to be scheduled.

IX. BHAB Meeting Review

A request was made for BHS staff to provide a draft of the following month's Executive Committee agenda for review. For instance, at the June Executive Committee meeting there would be a draft July Executive Committee agenda for review.

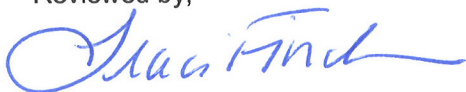
X. Announcements

None

XI. Adjournment

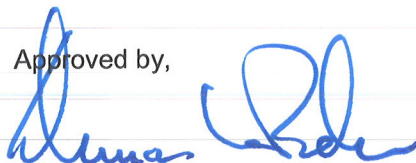
Adjourned at 3:30pm

Reviewed by,



Traci Finch, Administrative Analyst III
Behavioral Health Advisory Board Support Staff

Approved by,



Thomas L. Behr, Chairperson
Behavioral Health Advisory Board